



From: [Rita Ramelyte](#)
Sent: Monday, November 14, 2016 3:57 PM
To: 'Karmen Grudnik'
Subject: RE: Official offer - Erasmus workplacement

Dear Karmen,

Thank you for your email and the presentation of your organisation. Please note that for higher education students, coming to Malta for 2-3 months, we work with different type of companies. They do not do training in the same companies, where students who come for only 3 weeks work.

All work placements are carefully selected according students' qualifications. One of our staff accompanies students on their first day at work and introduces them to the company and the mentor to ensure the successful beginning of a work experience.

Expenses:

There is 50Eur administration fee per person. Our accommodation in self-catering apartments costs 95Eur/week/student for shared bedroom (max 2 students/bedroom), 130Eur/week for a single room. Airport transfers (both ways) cost 40Eur/person. Students' taxi and accompanying person for their first day of work – 10Eur/students.

Accommodation:

All apartments are comfortably furnished and have an equipped kitchen with comfortable living area. Each apartment has a washing machine and an ironing board. Students are provided with sheets, blankets and towels. Electricity, water, gas and weekly maid service are also included in the accommodation price.

100 Eur apartment deposit is collected upon students' arrival. It is given back to them before the departure, if no damage is done at the apartment.

To start this cooperation is very easy – you would need to send us students' CVs and cover letters with the dates of their internships few months before students arrival to Malta and we will take care of everything including finding a suitable host company, accommodation, airport transfers and all the necessary documentation.

And thank you for informing students about this opportunity! 😊

Best regards,
Rita Ramelyte